



Assistant Director of Corporate Services & Monitoring Officer
Helen Miles

County Hall, Newport, Isle of Wight PO30 1UD
Telephone (01983) 821000

Agenda

Name of meeting	HARBOUR COMMITTEE
Date	TUESDAY, 11 DECEMBER 2018
Time	10.00AM
Venue	COUNCIL CHAMBER, COUNTY HALL, NEWPORT, ISLE OF WIGHT
Members of the Committee	Cllrs John Hobart (Chair), Andrew Garratt, Stuart Hutchinson, John Medland, Matthew Price, Shirley Smart, Ian Ward Head of Commercial Services: Alex Minns Commercial Services Manager: Sean Newton Senior Harbour Master: Jonathan Brand Democratic Services Officer: Maisy Green telephone 821000, email maisy.green@iow.gov.uk

1. **Minutes**

To confirm the Minutes of the meeting held on 24 September 2018 ([Paper A](#)).

2. **[Declarations of Interest](#)**

To invite Members to declare any interest they might have in the matters on the agenda.

3. **Review of the Terms of Reference**

To review the terms of reference ([Paper B](#))

4. **PMSC Audit Report for Newport Harbour**

To note the PMSC Audit report ([Paper C](#))



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Young people are welcome to attend Council meetings however parents/carers should be aware that the public gallery is not a supervised area



5. **Progress Report on Newport Harbour Walls**

To note the verbal update provided by the Commercial Services Manager.

6. **Progress Report on Newport Harbour Revision Order**

To note the verbal update provided by the Head of Commercial Services.

7. **Proposed fees and charges for 2019/20**

To discuss the proposed fee and charges for 2019/20 ([Paper D](#))

8. **Update from the Senior Harbour Master/Designated Person**

To note the update from the Senior Harbour Master ([Paper E](#))

9. **Newport Harbour Get Well Plan**

To note the Newport Harbour Get Well Plan ([Paper F](#))

HELEN MILES
Assistant Director of Corporate Services & Monitoring Officer
3 December 2018

Interests

If there is a matter on this agenda which may relate to an interest you or your partner or spouse has or one you have disclosed in your register of interests, you must declare your interest before the matter is discussed or when your interest becomes apparent. If the matter relates to an interest in your register of pecuniary interests then you must take no part in its consideration and you must leave the room for that item. Should you wish to participate as a member of the public to express your views where public speaking is allowed under the Council's normal procedures, then you will need to seek a dispensation to do so. Dispensations are considered by the Monitoring Officer following the submission of a written request. Dispensations may take up to 2 weeks to be granted.

Members are reminded that it is a requirement of the Code of Conduct that they should also keep their written Register of Interests up to date. Any changes to the interests recorded on that form should be made as soon as reasonably practicable, and within 28 days of the change. A change would be necessary if, for example, your employment changes, you move house or acquire any new property or land.

If you require more guidance on the Code of Conduct or are unsure whether you need to record an interest on the written register you should take advice from the Monitoring Officer - Helen Miles on (01983) 821000, email helen.miles@iow.gov.uk, or Deputy Monitoring Officer - Justin Thorne on (01983) 821000, email justin.thorne@iow.gov.uk.

Notice of recording

Please note that all meetings that are open to the public and press may be filmed or recorded and/or commented on online by the council or any member of the public or press. However this activity must not disrupt the meeting, and if it does you will be asked to stop and possibly to leave the meeting.

If you wish to record, film or photograph the council meeting or if you believe that being filmed or recorded would pose a risk to the safety of you or others then please speak with the democratic services officer prior to that start of the meeting. Their contact details are on the agenda papers.

If the press and public are excluded for part of a meeting because confidential or exempt information is likely to be disclosed, there is no right to record that part of the meeting. All recording and filming equipment must be removed from the meeting room when the public and press are excluded.

If you require further information please see the council guide to reporting on council meetings which can be found at <http://www.iwight.com/documentlibrary/view/recording-of-proceedings-guidance-note>

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