



# Minutes

Name of meeting	<b>HARBOUR COMMITTEE</b>
Date and time	<b>WEDNESDAY, 18 DECEMBER 2019 COMMENCING AT 2.00 PM</b>
Venue	<b>COUNCIL CHAMBER, COUNTY HALL, NEWPORT, ISLE OF WIGHT</b>
Present	CLLrs Ian Ward (Chair), Andrew Garratt, John Hobart, Stuart Hutchinson, John Medland, Matthew Price, Shirley Smart
Officers	Marie Bartlett, Jonathan Brand, Lawrence Edmonston, Alex Minns, Sean Newton, Justin Thorne

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10. [Minutes](#)

RESOLVED:

THAT the Minutes of the meeting held on 25 September 2019 be confirmed.

11. [Declarations of Interest](#)

No declarations were received at this stage

12. [Public Questions Time](#)

Mr Christopher Dodd of Newport questioned if there was dialog between the Committee and the Harbour regeneration office, he was advised that individual members sat on both the Harbour Committee and the Regeneration board, although there is not a specific meeting between the Committee and the Regeneration board. Officers were also in discussion with the Regeneration Team and it was envisaged that in the future they would bring certain items before the Committee regarding regeneration and the masterplan.

Mr Christopher Dodd of Newport asked a supplementary question regarding the harbour walls, following two survey's that had been completed had the Committee considered what constituted a harbour wall? Was the new harbour revision order proposed to perpetuate where the harbour walls go and would it clarify who would be responsible for the cost of repairing the walls. The Chairman advised that a written response would be provided.

13. **Newport Harbour Navigational Risk Assessment**

David Foster from Marico Marine presented his report to the Committee outlining key areas. The majority of actions contained within the Newport Harbour Get Well Plan had been completed, the Harbour Revision Order and Introduction of General Harbour directions were the two most significant items outstanding.

Ryde and Ventnor harbours had not been included in the Committee's remit, however it was noted that once Newport had been completed there would be a model which could be extended to the others to allow a positive move forward.

The Navigational Risk Assessment had been completed for the harbour and members should be aware of the risks highlighted within the report, this could be extended to cover Ryde and Ventnor Harbour.

Incident reporting procedures needed to be drafted, to enable everyone to understand the process and who to escalate to if required. Commercial berths arrangements needed to be formalised.

Members questioned the inclusion of Ryde and Ventnor harbours, they were advised that discussions had taken place regarding the ownership of the harbours and negotiations were underway. It was noted that the committee terms of reference would need to be updated.

The Senior Harbour Master advised that the Navigational Risk Assessment had been completed by Marico Marine, the results were encouraging with the biggest risk being leisure vessel collisions.

Members questioned the sensitivity of the figures in the overall risk field, and would a small change significantly affect the outcome and effectively change the items ranking. They were advised that the formula was weighted so the risk hazard was higher.

**RESOLVED:**

THAT the Harbour Committee Terms of Reference be updated and discussed on the next meeting agenda.

THAT the Navigational Risk Assessment be noted

THAT the Port Marine Safety Code Audit be noted

14. **Reports of the Senior Harbour Master**

(a) **Marine and Coastguard Agency Health Check**

David Foster advised that the MCA carried out a health check, there is a requirement to respond to it as the duty holder, a draft response had

been drafted and would once agreed be signed by the Chairman of the Committee.

RESOLVED:

THAT the chairman agree and sign the response to the Marine and Coastguard Agency.

(b) [Get Well Plan](#)

The Senior Harbour Master advised the Committee that some outstanding items were still linked to the proposed Harbour Revision Order.

Members asked if they could be shown the draft general directions prior to the decision from the Marine Management Organisation, officers advised that this would be possible as a consultation would be undertaken.

RESOLVED:

THAT the draft General Directions are presented to a future meeting for review.

(c) [Harbour Revision](#)

The Committee were updated on the status of the Harbour Revision Order, which remained unchanged; however there had been some activity between the Marine Management Organisation and the legal department.

RESOLVED:

THAT the update be noted.

(d) [Senior Harbour Master Report](#)

The Senior Harbour Master presented a report which provided an update on the Harbour for the period 1 September to 30 November 2019. Members were provided with a short update which included:

- an expected decrease in the number of visitors due to the weather,
- Staff training had been attended and passed,
- a number of abandoned vessels had been removed,
- winter maintenance was underway
- User group meeting had been positive

Members asked if there was any way to bring the toilets back into use, there was a suggestion that Newport and Carisbrooke Community Council may be able to financially support this. Officers advised that

recently held events on the harbour had supplied portaloo's which proved to be easier as they were able to locate them where necessary.

RESOLVED:

THAT a training session would be arranged for members and delivered by Marico

THAT the Senior Harbour Master Report be noted

15. **Harbour Accounts Report**

The Committee were presented with the annual statement of accounts for 2018/19 for both Newport and Ventnor Harbour, which subject to approval would be submitted to the Department for Transport.

Members were informed that the regeneration of the harbour would look at generating income which would be invested, once the Harbour Revision Order was agreed it was hoped that lease revisions would be made and businesses would be able to lease a unit for longer than three years.

RESOLVED:

THAT the annual reports set out in appendices 1 and 2 be approved and submitted to the Department for Transport.

16. **Members' Question Time**

Councillor Matthew Price asked who was responsible for the harbour walls outside the Bargeman's Rest, the highway seemed to be deteriorating and the wall below also had some issues. He was advised that the Island Roads contract was for repair or reconstruction of the roadway; however, it was dependent upon remedial works to the harbour wall although it was noted that this was not part of the urgent work which Environment Agency approval was currently being sought. Island Roads would be replacing the safety railings on that side of the harbour.

CHAIRMAN