Notification of/Application for Additional Employment



Personal Details and Isle of Wight Council Employment

Full Name:				Title:			
Job Title:							
Department:							
Directorate:							
Hours of work per week:							
Pattern of hours: (e.g. 24/7 shifts, 8.	30 am –	5.00 pm)					
Days worked:							
Declaration I will have no other employment/work once I commence in my new post with the Isle of Wight Council.							
Signed:				Dat	e:	1 1	
Other Employment/Work Details (N.B. You must include any other work done for IWC) I have other employment/work or I am considering other employment/work including Bank/Casual/Agency, the details of which are below:							
Organisation/ Company/ Agency:							
Job Title:							
Description of work undertaken:							
Type of work:	Paid _]	Unpaid 🗌	Voluntary	Ca	isual 🗌	
Hours per week:					•		
Pattern of hours: (e.g. 24/7 shifts, 8.30 am – 5.00 pm)							
Annual leave entitlement:						days/hours	

Date commenced: (if already in additional employment)								
Declaration								
I have read and understand the Council's Additional Employment Policy, and I agree to comply with its requirements:								
Signed: (Employee)		Date:	1 1					
Office use only								
Name of Manager forwarded to:								
Date forwarded:								
Date discussed with employee: (if applicable)								
Similar to post at Isle of Wight Council	Yes No							
Decision: (Please tick appropriate box) Request approved								
Request rejected								
Comments:								
Date employee informed of								
decision (Date)	1 1							