

## ISLE OF WIGHT COUNCIL HMO LICENSING CALCULATION OF FEES

Basic and Renewal Licence Fees from 1 April 2022:

Number of occupants to be resident	Basic licence fee*	Basic Renewal Fee - Where HMO Licence details have no changes*
5	£1,505	£1,375
6 to 10	£1,560	£1,410
11 to 15	£1,610	£1,445
16 to 20	£1,665	£1,480
21 to 25	£1,720	£1,515
26 to 30	£1,775	£1,550
31 plus	£1,830	£1,590

Additions:

Cost for supplying existing plan to landlord, if available, for verification and return.	£10
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Deductions:

Memo to Planning Section not required as property previously known to Planning as a HMO.	£20
No verification inspection needed by Council officer as particulars supplied confirm information already known.	£80
Fit and proper person checks not undertaken, e.g. existing licence holder applying for a licence on additional property.	£10
Full application processed first time with no need to request additional information or query information submitted, e.g. return of incomplete application form.	£180
Follow up items on Licence Schedule that were not provided in full application (eg. DBS)	£270

\*The fee is made of two elements; a processing cost and the cost of managing the scheme for the period of the licence. The processing fee relates to a single application, but the cost of managing the scheme is divided between all licence holders. This authority will ONLY make a charge for applicants who will be successful and payment will ONLY be requested at the licence proposal stage (which will include the scheme management aspect). Monthly payment terms can be considered, and an extra fee may be applicable. For further details please contact the Housing Renewal section on 823040 or email [housing.renewal@iow.gov.uk](mailto:housing.renewal@iow.gov.uk)