

# Application for a place at primary school

September 2023

**For further information on school admissions and nearest school search, please go to [iow.gov.uk/schooladmissions](http://iow.gov.uk/schooladmissions) where you can also apply for a school place online.**

**If you make an application online do not return this form to school admissions.**

Please list a **maximum of three primary schools** you wish your child to attend in order. Failure to include your nearest school may result in your child being allocated a school not of your preference or some distance from your home.

**This form must be returned to School Admissions and Transport, County Hall, High Street, Newport, Isle of Wight, PO30 1UD** by midnight on 15 January 2023.

If you are applying for a place at a church aided primary school you must also contact the aided primary school(s) to obtain their supplementary information form. The supplementary form together with any supporting evidence must be returned to the school(s) by the time stated in their policies by 15 January 2023.

Failure to meet this deadline will result in your application being treated as late, and your preferences will not be considered until after those that were received on time.

Please ensure you use the correct postage to send this form and enclose a stamped, addressed envelope, if you require acknowledgment that the form has been received. **We recommend that you do this.**

## 1. Child's details

Child's legal surname

Child's legal first name

Child's other name(s)

Please tick:

Male

Female

Date of birth (Day/Month/Year)

D

D

/

M

M

/

Y

Y

Y

Y

Number/name of house

Road/street name

Town

Postcode:

Nursery, pre-school or playgroup currently attending

Parent/guardian home telephone number

Work telephone number

Mobile telephone number

Email address

Do you have an older child living with you who is (1) currently attending an Isle of Wight primary school, and (2) who will still be attending that school in September 2023? (Some schools include siblings who are attending in September 2022, please check the schools admission policy to confirm this) If yes please give details below.

Surname

First name

Date of birth (Day/Month/Year)

D

D

/

M

M

/

Y

Y

Y

Y

School

Current year group

## 2. Other information

- a)** Does the child have an education, health and care plan (EHCP)?  Yes  No
- b)** Is the child in the care of a local authority? (if yes, please provide evidence).  Yes  No
- c)** Are you applying for a place at any of your preferred schools on medical grounds?  
If yes, you should attach to this form a letter from a registered healthcare professional or similar, confirming the medical condition and stating why it is essential that your child attends a particular primary school. Any supporting medical evidence **must** be received by the closing date of midnight on 15 January 2023.  Yes  No
- d)** Does your child currently have a parent/legal guardian who is employed by one of the schools listed in your preferences?  Yes  No

School

## 3. Your preferred primary schools

Please list below a maximum of three primary schools you wish your child to attend **in order**. Failure to include your nearest school may result in your child being allocated a school not of your preference or some distance from your home.

We strongly recommend that you read the section entitled 'What is stating a preference?' in **Educating your Child** before listing your preferred schools available online at [iow.gov.uk/schooladmissions](http://iow.gov.uk/schooladmissions)

My first preferred primary school is

My second preferred primary school is

My third preferred primary school is

## 4. Parents'/guardians' details

### Parent/guardian 1

Do you live at the same address as the child?  Yes  No

### Parent/guardian 2

Do you live at the same address as the child?  Yes  No

I(we) confirm that all the information on this form is correct and that I(we) have parental responsibility for the child named in section 1. Where parental responsibility is shared with another person who the child does not ordinarily live with, I confirm that I have made that person aware of this application. I(we) understand that the authority reserves the right to verify the information I(we) have supplied and that any offer of a place based on fraudulent information will be withdrawn.

Documents I have attached to this form (please tick).

Registered health professional letter, naming the school and the reasons for medical criterion.

Other relevant information, eg, Looked After Child (LAC) evidence.

## Privacy notice

The Isle of Wight Council is the data controller for the personal information you provide on this form. The council's data protection officer is the head of legal services and monitoring officer and can be contacted at **dpo@iow.gov.uk**. You can contact the council by phone on 01983 821000 or by writing to us at County Hall, High Street, Newport, Isle of Wight PO30 1UD.

We will keep your personal information for as long as we are required to do so under relevant legislation or in accordance with our operational requirements. We may share your information with other agencies involved with your application.

Further information relating to how we use your data can be found at:  
**[iow.gov.uk/Residents/Schools-and-Learning/Schools/Privacy-notice2](https://www.iow.gov.uk/Residents/Schools-and-Learning/Schools/Privacy-notice2)**

If you have any queries concerning this please write to:  
School Admissions, Isle of Wight Council, County Hall, High Street, Newport, Isle of Wight PO30 1UD.  
Or email: **[school.admissions@iow.gov.uk](mailto:school.admissions@iow.gov.uk)**

**FOR OFFICE USE ONLY**

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a) Received

b) Acknowledged

EMS