

Local Government Pension Scheme (LGPS) Reporting a Death

If you wish to inform us of the death of a scheme member or pensioner you can do so by completing the details below and posting to:

Pensions Team, Shared Service Centre, Isle of Wight Council,
County Hall, High Street, Newport, Isle of Wight PO30 1UD

You can also call or email the same details to: 01983 823626 or pensions@iow.gov.uk

Personal details (in Capitals)	
Name of pensioner or member	
NI number or pension payroll number	
Date of death	
If relevant, please detail the names of the surviving partner and any dependent children	
Your name	
Your relationship to the deceased	
Name, address and phone number of the person we should write to	

What will happen next?

We will write to the contact address given to ask for a copy of the death certificate (a clear photocopy is preferable), and for any other information or certificates we may require (eg marriage certificate).

If the deceased is a pensioner

Pension payments will be stopped as soon as possible. If appropriate, we will send forms for the claim of partner's and dependents pension.

We will then write to inform you whether there is any residual pension due or death benefits payable.

Please return the completed form to: Pensions Team, Shared Service Centre,
Isle of Wight Council, County Hall, High Street, Newport, Isle of Wight PO30 1UD