

Street Furniture Licence Application Form

Applicant details

Name of applicant

Address of applicant

Alternative address for correspondence

Telephone number

Mobile number

Email address

Details of premises to be licenced

Name of premises

Address of premises

Nature of business,
eg café, restaurant

Does the applicant have day to day management of the business ?

Yes No

Is the applicant the freeholder/lease holder or owner of the business?

Yes No

Do you require planning permission?

Yes No

If yes please provide a copy
of the planning permission,
if not required please
provide evidence.

Do you have permission from the land owner? Please provide evidence.

Yes No

Do you have public liability insurance for the area? If yes please provide a copy.

Yes No

Please describe the type of
street furniture to be used
e.g. tables & chairs, street
shelving.

Please give the size of the area to be used in square metres.

 M²

Please give the days and times the street furniture will be used.

| Day | ✓ | Start time | End time |
|-----------|---|------------|----------|
| Monday | | | |
| Tuesday | | | |
| Wednesday | | | |
| Thursday | | | |
| Friday | | | |
| Saturday | | | |
| Sunday | | | |

If you have an existing licence please give the reference number and expiry date.

Date

This application must be accompanied by (please tick)

- 25% of the application fee
- Plan/map. Preferably to the scale 1:100 or 1:50, showing the area requiring permission, the proposed location of the tables and chairs and/or any other objects.
- A photograph of the proposed street furniture
- Proof of public liability insurance, the minimum value insured shall be £5 million.
- Confirmation whether or not planning permission is required.
- Confirmation whether or not permission is required from the land owner

The council will affix an A4 notice at or as near as possible to the site within five working days after the application is submitted. The council will also serve a copy of the notice on the owner or occupier of the premises. The consultation period is 28 days and the council will notify the applicant of the consultation end date. The council will not grant the licence until it has taken in to consideration all representations made in connection with the application.

The remaining balance of the application fee and any land hire charge must be paid in full prior to the licence being issued.

This authority is under a duty to protect the public funds it administers, and may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see www.iwight.com/nfi to view the Level 2 notice.

I wish to apply for a street furniture licence. I declare that I have checked the information given on this application form and to the best of my knowledge and belief it is correct. I understand that a false or misleading statement, or that withholding relevant information, may result in the refusal or revocation of the licence and/or may render me liable to prosecution.

Signed

Date

**Licensing Section, Jubilee Stores, The Quay, Newport, Isle of Wight, PO30 2EH
Tel. 01983 823159 Email: licensing@iow.gov.uk**

| | | | | |
|---------------------|----------------------|--|----------------------|--|
| For office use only | Receipt number | | Reference number | |
| | <input type="text"/> | | <input type="text"/> | |