

Standard applicant profile section 1

1	Receipt Number	
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Please complete all the questions in the form.
If you have nothing to record, please state "Not applicable" or "None"

2	Agent						
2.1	Are you an agent acting on behalf of the applicant	yes		No		If no go to 3	M
2b	Further information about the Agent						
2.2	Name						
2.3	Address						
2.4	Email						
2.5	Main telephone number						
2.6	Other telephone number						

3	Applicant details					
3.1	Name					
3.2	Address					
3.3	Email					
3.4	Main telephone number					
3.5	Other telephone number					
3.6	Applying as a business or organisation, including a sole trader	Yes		No		
3.7	Applying as an individual	Yes		No		

4	Applicant Business						
4.1	Is your company registered with companies house	yes		No		If no go to 4.3	M
4.2	Registration Number						
4.3	Is your business registered outside the UK						
4.4	VAT Number						
4.5	Legal status of the business						
4.6	Your position in the business						
4.7	The country where your head office is located.						
4b	Business Address – This should be your official address – The address required of you by law to receive all communication						
4.8	Building name or number						
4.9	Street						
4.10	District						
4.11	City or Town						
4.12	County or administrative area						
4.13	Post Code						
4.14	Country						

The Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018

Application to register for the exhibition/encounters or training of performing animals

1	Standard applicant profile section
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2	Type of business/performance (please tick)	
2.1	TV/Film/Social Media	
2.2	Theatre	
2.3	Circus using domestic animals	
2.4	Exhibiting Animals	
2.5	Animal Encounters	
2.6	Birds of Prey shows/exhibits	
2.7	Other please state	

3	Application Details					
3.1	Have you been registered/licenced before	yes		No		If no go to 2b
3.2	Local Authority where registered/licenced					
3.3	Give details of registration e.g. type and numbers of animals, type of performance or exhibition.					

3b	Further information about the applicant				
3.3	Stage name (if any)				
3.4	Nationality				
3.5	Date of birth				

4	Animals to be trained	
4.1	Name of premises/trading name	
4.2	Address of premises	
4.3	Telephone number of premises	
4.4	Email address	

5	Kinds of animal to be trained and the number of each kind		
5.1	Kind of animal		
5.2.	Number		
5.3	Add another kind of Animal ?	Yes/No	If yes, repeat 4.1 to 4.2

6	Kinds of animal to be exhibited/Encounter and the number of each kind		
6.1	Kind of animal		
6.2.	Number		
6.3	Add another kind of Animal?	Yes/No	If yes, repeat 5.1 to 5.2

7	Proposed Performance or Encounter
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7	Proposed Performance or Encounter		
7.1	Describe the nature of the performance (s) in which the animals will be exhibited or for which they are to be trained, mentioning any apparatus which is used for the purpose of the performance. The description must be sufficient to give a general idea of what is done by the animals taking part in the performance. If it is an animal encounter please give details of what type of encounter and where these are to take place.		
7.2.	Approximate duration of the performance (s)		
7.3	Number of times the performance will be given in one day.		
7.4	How will the animals be transported		
7.5	Where are the animals to be kept when not performing or being exhibited.		

8	Veterinary surgeon		
8.1	Name of usual veterinary surgeon		
8.2	Company name		
8.3	Address		
8.4	Telephone number		
8.5	Email address		

9	Emergency key holder			
9.1	Do you have an emergency key holder?	Yes / No	If no, go to 9.1	
9.2	Name			
9.3	Position/job title			
9.4	Address			
9.5	Daytime telephone number			
9.6	Evening/other telephone number			
9.7	Email address			
9.8	Add another person?	Yes / No	If yes, 8.2 to 8.8 will be repeated	

10	Public liability insurance			
10.1	Do you have public liability insurance?	Yes / No	If no, go to question 9.6	
	If yes, please provide details of the policy			
10.2	Insurance company			
10.3	Policy number			
10.4	Period of cover			
10.5	Amount of cover (£m)			
10.6	Please state what steps you are taking to obtain such insurance			

11	Disqualifications and convictions			
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11	Disqualifications and convictions			
	Has the applicant, or any person who will have control or management of the establishment, ever been disqualified from:			
11.1	Keeping a pet shop?	Yes/No		
11.2	Keeping a dog?	Yes / No		
11.3	Keeping an animal boarding establishment?	Yes/No		
11.4	Keeping a riding establishment?	Yes/No		
11.5	Having custody of animals?	Yes/No		
11.6	Has the applicant, or any person who will have control or management of the establishment, been convicted of any offences under the Animal Welfare Act 2006?	Yes/No		
11.7	Has the applicant, or any person who will have control or management of the establishment, ever had a licence refused, revoked or cancelled?	Yes / No		
11.8	If yes to any of these questions, please provide details,			

12	Additional details			
	Please check local guidance notes and conditions for any additional information which may be required			
12.1	Additional information which is required or may be relevant to the application			

Standard payment and declaration section

1	Payment
1.1	Payment must be made at the time of making the application
2	Model Licence Conditions & Guidance
	All applicants to tick that they have read the applicable model licence conditions & guidance
3	Additional Information
	Please attach the following Information
3.1	A plan of the premises
3.3	Insurance policy
3.4	Operating procedures
3.5	Risk Assessments (including Fire)
3.6	Infection control procedure
3.6	Qualifications
3.7	Training records
4	Declaration
4.1	This section must be completed by the applicant. If you are an agent please ensure this section is completed by the applicant.
4.2	I am aware of the provisions of the relevant Act and model licence conditions. The details contained in the application form and any attached documentation are correct to the best of my knowledge and belief.
4.3	Ticking this box indicates you have read and understood the above declaration
4.4	Full Name
4.5	Capacity
4.6	Date
5	<p>GDPR statement</p> <p><u>Legal Requirement</u></p> <p>The Isle of Wight Council is the data controller for the personal information you provide on this form. The council's Data Protection Officer is Helen Miles, Head of Legal Service and Monitoring Officer and can be contacted at dpo@iow.gov.uk. You can contact the council by phone on 01983 821000, or by writing to us at County Hall, High Street, Newport, IW PO30 1UD.</p> <p>Your information will be used to allow the Council to process your application. In accordance with Data Protection law, the legal basis for this is for the performance of a task carried out in exercise of official authority. Your information will be shared with other council departments relevant external bodies for the purposes of processing your application.</p> <p>We will keep your personal data for 6 years <i>or</i> as long as we are required to do so under relevant legislation or in accordance with our operational requirements. You can view our retention schedule on our website www.iwight.com.</p> <p>For further details on how your information is used; how we maintain the security of your information; and your rights, including how to access information we hold on you, and how to complain if you have any concerns about how your personal details are processed, please visit www.iwight.com or email dpo@iow.gov.uk</p>