

Sample Online Application Form

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Isle of Wight Council



Research Application Form

Please note: Provided you are logged into My Profile you can save the contents of this form at any time. This will enable you to return to the form at any stage, complete and submit it later.

It is a requirement that you send in some additional forms of documentation in order to complement the information provided in this application form. Please ensure you read the Getting Started page before proceeding, paying particular attention to the 'Document Checklist.'

Once the form is complete, please ensure that you print the page containing your unique reference number. This will appear once you hit the 'submit' button to send the form to the service.

You will need to send the print-out of your unique reference number, along with the additional required documents to the following address:

Research Governance Co-ordinator
Community Services
The Guildhall, High Street
Newport, Isle of Wight
PO30 1TY

About You

Forename	martin
Middle name/Initials	
Surname	johnson
Building/house name/number	Guildhall
Street address	High Street
Town name	Newport
County	Isle of Wight
Postcode	PO331PS
Tel number (include area code)	01983 823825

Email address	martin.johnson@iow.gov.uk
Fax	
Current employment	Service Manager, Partnerships, Isle of Wight Council
Your qualifications	MBA, Diploma in Social Work, Diploma in Management Studies
Your previous research experience	Masters degree level dissertation. Study and practice teacher 1984-1998. Research reviewer for IWC 2005. Lead manager on a number of service evaluations and consultation studies 1996. member of the IWC research Governance Board.
About the other people who will be involved with the research	
1. Research Supervisor	
Please provide the name and contact details of the Research Supervisor:	
Job Title	Chief Executive
Organisation	Isle of Wight Council
Forename	Jo
Middle name/Initials	
Surname	Duckworth
Address	Chief Executives Office, Isle of Wight Council, County Hall, High Street, Newport, PO30 1TY
Tel number (include area code)	01983 821000
Email address	jo.duckworth@iow.gov.uk
Fax	
Your supervisor's research qualifications and experience	Degree level research 1990, lead manager on high level strategic research and evaluation projects 1990-2005.
2. Lead Researcher	
Please provide the name of the Lead Researcher:	
Job Title	Service Manager

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Name of lead research organisation	Isle of Wight Council
Forename	Martin
Middle name/Initials	
Surname	Johnson
3. Research Team Members	
Please provide the names and contact details of the research team members:	
Use this space to provide details of the research team members (including fieldworkers)	Lesley Johnson, Public Sector Research Assistant, University of Portsmouth, contact c/o the Lead Researcher.
References	
Please provide the names and contact details of two referees who will support the application, giving their opinion of the project and the researchers' competence to undertake the project. (This can include the Research Supervisor). References must be posted in separately to the submission of the electronic application.	
NOTE: Referees are not needed where the research sponsor or nominated link manager is the line manager of the applicant.	
1. 1st Referee	
Job Title	Director of Community Services
Organisation	Isle of Wight Council
Forename	Sarah
Middle name/Initials	
Surname	Mitchell
Address	Isle of Wight Council, County Hall, High Street, Newport, Isle of Wight, PO301TY
Tel number (include area code)	01983 821000
Email address	sarah.mitchell@low.gov.uk
Fax	
2. 2nd Referee	
Job Title	Senior Lecturer
Organisation	University of Portsmouth

Forename	Charles
Middle name/Initials	
Surname	Goddard
Address	University of Portsmouth, Richmond Building, Richmond St, Portsmouth, PO39YH
Tel number (include area code)	01983 823818
Email address	elaine.tracey@low.gov.uk
Fax	
Research Sponsor	
Who will be funding the Research?	Isle of Wight Council
Please provide the name and contact details of the Research Sponsor:	
Job Title	Community Leisure Development Manager
Organisation	Sports Unit, Isle of Wight Council
Forename	Lee
Middle name/Initials	
Surname	Matthews
Address	Sports Unit, Guildhall, High St, Newport, Isle of Wight, PO301TY
Tel number (include area code)	01983 823818
Email address	lee.matthews@low.gov.uk
Fax	
About the Research	
Title of the research project	Evaluation of the satisfaction of people with a Learning Disability who have participated in community based sport as part of their activities funded by Individual Budgets.
A brief abstract of the project -	The Isle of Wight Council has piloted and facilitated a range of new daytime and evening activities for people

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please provide a brief abstract describing your project objectives and methodology. This text will be uploaded into the Social Care Institute for Excellence (SCIE) national online research database (max 100 words)	with a learning disability who have individual personal care budgets. The Council has commissioned a study of the impact on user satisfaction with the new daytime activities. The study focuses on the piloting of community based sporting activities and the satisfaction of service users and carers who have engaged with these activities. The study will present a qualitative comparative assessment of satisfaction covering the activities and their impact on daily living.
Aims and Objectives of the project (max 100 words)	Provide commissioners and service users/carers who have Individual Budgets, with a comparative assessment of satisfaction with community sporting activities commissioned and facilitated by the Council.
When do you propose to start this research?	12th December 2007
Planned project completion date	12th March 2008
Brief description of the methods to be used	1. Quantitative assessment of take up and provision. 2. Piloting of questionnaires, survey methods and focus group formats with service users, carers and service providers. 3. Quantitatively identify a survey sample. 4. Survey period using sampled questionnaires and focus groups. 5. Feedback findings to participants, commissioners and service providers.
Will your project involve participants over the age of 16 unable to give informed consent to their involvement or the use of their identifiable personal information?	
*If yes, please ensure that you have contacted the Research Governance Co-ordinator prior to the submission of this application.	
Have you included a copy of your research proposal with this application?	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Draft
Does your Proposal address the issues raised in the online DVC RCF Research Proposal Guide?	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Partly
Will your research involve you talking directly to council or sponsoring organisation staff, service users, their families or carers?	
If yes, do you and all members of your research team have up to date CRB certificates?	<input checked="" type="radio"/> Yes <input type="radio"/> No
Will the research involve you handling information that identifies individuals?	<input checked="" type="radio"/> Yes <input type="radio"/> No
Checklist	
Please provide the following documents with your application	
*List of any other documents provided:	
1. Literature Review	4.

2. Letter of support from MENCAP "In Control"	5.
3.	6.
Declaration	
It is a condition of using the IWC Research Governance process that:	
Once approval to proceed on social care based projects has been given, the Council will upload the title and abstract information on the Social Care Institute for Excellence (SCIE) online research database.	
On completion of these projects, a final abstract indicating outcomes will be required for the SCIE online database. On completion of all projects, a copy of the research or evaluation report, together with an abstract of findings will be required of applicants for the sponsoring organisation and the RGF library.	
If there are any reasons why you are unable to agree fully to this (e.g. copyright issues) please set out these reasons here	
To the best of my knowledge the information provided in this application and supporting documentation is accurate. If any significant changes are made to the research or the proposal I will inform the Council's Research Co-ordinator at the earliest opportunity.	
Signed.....	
Name.....	
Date.....	
Data Protection Act 1998	
This application may be monitored by the Isle of Wight Council for regulatory, quality control or crime detection purposes. Information from this application will be processed in accordance with the Data Protection Act 1998 for the purpose of processing your particular enquiry/request. The Isle of Wight Council ("the Council") is the data controller. By completing this form you consent to the Council contacting you by email or nominated contact method in relation to your enquiry/request.	
The information contained in this application may, in exceptional circumstances, be subject to disclosure to third parties under either the Data Protection Act 1998 or the Freedom of Information Act 2000 to the extent the law allows and in accordance with the Isle of Wight Council's Access to Information Policy. Disclosure will only be made where in all the circumstances it would be fair to do so and in the public interest.	

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Please note that the Council may process your information in the absence of consent for the purpose of crime prevention or detection so far as is in accordance with the law.

Sometimes we may use your information to keep you informed about services, goods or relevant issues that we believe may be of interest to you. If you wish to receive this information for these purposes please tick this box

To improve the quality of other services that we provide to you the Council wishes to hold your non-sensitive personal information on a secure central database. This will enable all Council services to use this information when they are providing a service to/for you. If you wish your non-sensitive personal information to be held by the Council please tick this box

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