

# PAPER 1

## MINUTES OF THE ISLAND STRATEGIC PARTNERSHIP BOARD MEETING HELD AT COUNTY HALL, NEWPORT, ISLE OF WIGHT ON 15 JULY 2008, COMMENCING AT 5.00 PM

### Present:

The Ven. Caroline Baston	Chair, Island Council of Churches
Cllr Dawn Cousins	Representative, Health and Wellbeing Board
Sarah Doran	Isle of Wight Local Council Nominated Representative
Danny Fisher	Chair IW National Health Service Primary Care Trust
Richard Grogan	Chair, Environment Forum
Richard Priest	Chair, Rural Community Council
Cllr David Pugh	Chairman, Island Strategic Partnership
Kathy Slack	Area Director of SEEDA (Observer)
Sue Wadsworth	Chair, Isle of Wight Children's Trust

### Also in attendance:

Steve Beynon	Director of Children's Services
Michael Bulpitt	Chief Executive, Rural Community Council
David Burbage	Director of Financial Services
Astrid Davies	Head of Partnership (IW Council)
Debbie Dixon	IWC Strategic Lead for CAA
Martin Johnson	Service Manager, Tourism, culture and Leisure (IW Council)
Linda Krywald	CAA Lead, Audit Commission
Sarah Mitchell	Director of Community Services
Margaret Pratt	Interim Chief Executive, IW NHS PCT
Dr Jenifer Smith	Director of Public Health

### Apologies:

John Metcalfe	Commissioner for Tourism
Bernice O'Reilly	Head of Local Government and Locality Manager, GOSE (Observer)
Chief Supt. David Thomas	Island Police Commander
Cllr Diana Tuson	Chair, Safer and Stronger Partnership Board

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The Chairman welcomed everyone to the meeting and introduced Linda Krywald, from the Audit Commission, who provided a presentation on the new Comprehensive Area Assessment (CAA). The Board noted that the Leadership of Place sessions, planned for the autumn, would be used to raise awareness of the CAA. It was envisaged that officers would lead for the ISP Executive and provide a contact point for Linda Krywald. The Council would facilitate the ISP Executive's response to the CAA consultation.

### 1. Minutes of the last meeting

It was noted that the title for Cllr Dawn Cousins should be amended to read "Chair" of the Health and Wellbeing Board, instead of 'representative'.

RESOLVED:

THAT subject to the amendment noted above, the minutes for the ISP Board meeting held on [28 April 2008](#) be confirmed.

2. Performance Management

(a) Eco Island Update

A handout was circulated by the Director of Community Services, which detailed the joint agenda and aspirations of Eco Island as signed off by GOSE. The Board was advised that the Eco Island agenda was also the Sustainable Community Strategy. Work with The University of Southampton was on-going to facilitate ways of achieving some of the aspirational aspects of the vision.

A strategy for contribution to climate change was currently being developed, involving local businesses and residents. In addition, a Summit meeting with the University, scheduled for 15 September 2008, would look at this and other areas of joint working. Recruitment to some new posts would be undertaken to support first year implementation for schemes such as installing sustainable energy sources in community buildings, as well as the West Wight Landscape scheme.

RESOLVED:

THAT the Eco Island Update report be noted.

(b) LAA1 End of Year Report and LPSA2 Quarter 4 Reports

The Director of Children's Services highlighted the differences between the two styles of reporting. This was the second year of the Public Service Agreement, which would run a three year course. At the end of the three years reward money would be made available based on performance. Areas of concern were raised within the report provided, which could be referred back to individual Partnership Boards, or the ISP Board.

RESOLVED:

THAT the LAA1 End of Year Report and the LPSA2 Quarter 4 Report be approved for submission to GOSE on 28 July 2008.

(c) Progress Reports from Partnership Board Chairs

The Partnership Board Chairs provided brief updates for the Board and the Board was asked to consider how future reports should be presented.

3. Governance

(a) Agreeing Framework to ensure the Partnership Boards' membership reflects the Island's community

The Board discussed requirements for voting and decision-making and it was

RESOLVED:

- (i) THAT each organisation must be represented at each meeting to enable a quorum.
- (ii) THAT a process for nominating Deputies, who would have full voting rights, be established.
- (iii) THAT the Director of Community Services and the Head of the ISP (IWC), develop a nominated deputy pro-forma for consideration at the next meeting.

(b) Agreeing framework to ensure that performance is managed across the Partnership Board boundaries

The Board considered the current terms of reference and it was noted that this would require amendment following the appointment of Sarah Doran and Richard Grogan to the ISP Board.

It was recognised that the role of the ISP Board was to monitor the work of the ISP at a strategic level, whilst the individual Partnership Boards would take responsibility for operational management and achieving targets.

The Board noted that a Workshop, facilitated by the Audit Commission, would be held in September to explore cross-Partnership Board working initiatives, to ensure service delivery and performance.

It was suggested that individual Partnership Boards could provide exception reports for ISP Board meetings.

- (i) THAT the Constitution be amended to include representation from the Isle of Wight Town and Parish Council Association and the Environment Forum.
- (ii) THAT individual Partnership Boards provide exception reports for ISP Board meetings.

(c) Confirmation of roles and responsibilities of Board Members

The Board was advised that the Council's Scrutiny Committee included a responsibility to look at the work of external partners, and the Council also had a role in scrutinising the Island's health service. It was envisaged that the ISP Board would be scrutinised and held to account in the same way.

During discussion it was suggested that the ISP Board's Constitution was not explicit about the scrutiny role and this should be reviewed and clarified.

RESOLVED:

- (i) THAT officers review the role of scrutiny within the ISP Board's Constitution and provide more detail for consideration.

#### 4. Items for Information

(a) National Indicator Set (NIS) HUB data submission – IWC Strategic Lead for Children’s Trust and corporate performance

The Board was advised that the NIS represented the Government’s 198 indicators set and data collection would be centralised, with evidence being collated into one dataset (HUB). The Partnership Board would own the indicators as listed in Appendix A of the report. It was intended that nominated officers should take responsibility for reporting to the centralised point.

The Council was currently undertaking similar work and therefore offered this facility to the ISP Board, which would avoid any duplication.

Following a brief discussion and the vote, it was

RESOLVED:

- (i) THAT the ISP Board agree that all the NIS indicators be owned by the Partnership Boards to ensure true partnership working to achieve positive outcomes for the Isle of Wight and strengthen the CAA score for the area.
- (ii) THAT the ISP agree to confirm the measure owners and updaters for the partner indicators within the Partnership Boards, to enable a quarterly report to be produced to either provide data, or a progress “story” against the measures.
- (iii) THAT the ISP agree that the lead officer for the data interchange HUB should be an officer from the Isle of Wight Council and the ISP Board identify those individuals amongst our partners who may wish to have access to the official central government data interchange HUB.

#### 5. Additional Item for consideration

The Chairman asked the Board to consider the introduction of a Public Question Time during ISP Board meetings.

During debate it was suggested that the Board should receive advance notification of questions and that the subject matter be governed by a clear criterion to ensure that all questions were relevant to the Board’s role and responsibilities. It was also suggested that public question time be limited.

RESOLVED:

- (i) THAT a maximum time of 15 minutes be allowed for public questions.
- (ii) THAT question’s be submitted in writing, 48 hours in advance of the meeting.
- (iii) THAT the Head of ISP (IWC) be asked to draft a protocol for public question time for approval by the Board.

- (iv) THAT following agreement by the ISP Board, the protocol for public questions be incorporated into the Board's Constitution.

CHAIRMAN