

## Sustainable Transport Innovation Grant Fund:

### Frequently Asked Questions

This document lists a series of possible questions and answers relating to the Sustainable Transport Innovation Grant Fund.

Question	Answer
Who is eligible to apply for this funding?	<p>Any business, group or organisation (including charities) may apply for funding.</p> <ul style="list-style-type: none"> <li>• Private sector company – a commercially-run organisation where by all profits on the project are ring fenced and not for private gain.</li> <li>• Fully constituted, association or trust - an organisation, generally within the voluntary sector, with its own constitution or memorandum</li> <li>• An education authority – Any school or college providing education or training</li> <li>• Other public sector statutory body - other public sector organisations established by statute or statutory powers such as parish and town councils.</li> </ul>
Can my organisation submit more than one application?	An organisation can submit multiple applications to the Sustainable Transport Innovation Grant, providing each application ‘stands alone’.
What will happen if my application is successful but my project needs to change?	We understand that with new and innovative ideas there may be a need to evolve along the way, any project that runs into difficulty or those that find better ways to achieve the same outcomes may apply for a project variation. To do this we ask that you communicate your findings at the earliest opportunity and we will work with you to find a solution.
Is there a requirement to monitor and evaluate the project?	<p>Yes, evidencing outcomes is important and the application form provides an opportunity for you to set out your proposals for monitoring the difference your project will make on the ground.</p> <p>As a minimum applicants will be expected to measure how their project has impacted on volumes of Sustainable Transport Trips on the Isle of Wight.</p>
What do you mean by “match funding”?	<p>Match funding is considered any contribution of goods, or services towards the overall project cost. This may be in the form of an in-kind contribution but have to meet the relevant eligibility rules set out below:</p> <ul style="list-style-type: none"> <li>• Costs must be ‘additional’ i.e. above and beyond any existing provision;</li> <li>• All in-kind contributions must demonstrate they are part of the co-ordinated action plan and must be directly related</li> </ul>

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	<p>to interventions and activity within the action plan;</p> <ul style="list-style-type: none"> <li>All in-kind contributions must be a direct contribution towards eligible project costs.</li> </ul> <p>An example would be the provision of a facility for physical activity by a partner to the project for free or at a discount from the normal market rate. The difference between the normal market rate and the actual amount charged would be an in-kind contribution.</p>
<p>Can you provide some examples of eligible expenditure for revenue funding?</p>	<p><i>This grant is for revenue funding only <b>no</b> capital purchases can be funded.</i></p> <p>Examples of revenue funding we <b>can</b> fund include:</p> <ul style="list-style-type: none"> <li>Employing staff to deliver the project. (This could include project or volunteer co-ordinators, activators, coaches, mentors, administration etc.)</li> <li>Insight, research and consultation</li> <li>Production of resources to support behaviour change</li> <li>Venue hire</li> <li>Equipment costs (new equipment that is essential to the project)</li> <li>Evaluation costs</li> <li>Training for staff, volunteers, coaches and partners</li> <li>Marketing and promotion costs for the project (not the organisation as a whole)</li> <li>VAT costs, where they are not recoverable.</li> <li>Management costs must be <b>additional costs</b> that can be clearly evidenced.</li> </ul> <p><b>This list is not exhaustive</b></p>
<p>Can you provide some examples of ineligible expenditure for revenue funding?</p>	<p><i>This grant is for revenue funding only <b>no</b> capital purchases can be funded.</i></p> <p>Examples of capital purchases include:</p> <ul style="list-style-type: none"> <li>Buildings improvements (including subsequent costs that extend the useful life of a building)</li> <li>Capital leases</li> <li>Computer equipment</li> <li>Office equipment</li> <li>Furniture and fixtures</li> <li>Intangible assets</li> <li>Land (including the cost of upgrading the land, such as the cost of an irrigation system or a parking lot)</li> <li>Machinery</li> <li>Software</li> <li>Vehicles (including bicycles)</li> <li>Delivery costs</li> </ul> <p>The following <b>revenue</b> costs will also <b>not</b> be funded:</p> <ul style="list-style-type: none"> <li>Loan repayments</li> <li>Contingence costs</li> <li>Foreign trips</li> </ul>

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	<ul style="list-style-type: none"> <li>• Goods or services bought or ordered prior to an award being confirmed</li> <li>• A service or project which is already running or where funding has recently been withdrawn</li> </ul> <p><b>This list is not exhaustive.</b></p>
Will I receive feedback on my application?	Upon notification of the outcome of your application unsuccessful applicants that require additional feedback should make a formal written request no more than two weeks after receipt of the formal decision letter. We aim to answer all requests for feedback within 28days.
How will I receive the funding?	All successful applicants will be required to sign grant funding agreements with Isle of Wight Council, which will include a payment schedule setting out the milestones at which funding will be paid in arrears.
Are there any source of capital grant funding for sustainable transport?	One potential source is the Customer and Communities Improvement Fund (CCIF) managed by South Western Railway. This fund will reopen for applications in summer 2018.