



## Council Tax Paperless Billing Declaration

1. Applications for paperless billing also known as e-billing will update your individual Council Tax records.
2. By registering for e-billing you are agreeing to receive all Council Tax bills electronically by email.
3. If only one person named on the Council Tax bill registers for e-billing, a paper bill will no longer be issued. This includes all current and historical addresses where you have been liable to pay Council Tax.
4. If other parties named on the Council Tax bill also wish to receive an e-bill each party is required to register.
5. You can only receive an e-bill if you are named on the Council Tax bill.
6. Requests to receive an e-bill on behalf of a third party will not be accepted.
7. E-billing will replace your paper bill with an electronic bill issued to you by email. Your bill will be in a PDF format.
8. By agreeing to this declaration you are confirming that you have notified and agreed with all parties named on the Council Tax bill that all future bills will be issued electronically by email.
9. This registration for e-billing is for Council Tax bills only.
10. The Isle of Wight Council is unable to make any request or amendment to any bill or invoice issued to you by another Local Authority.
11. Your 'My Account' will be updated within 5 Working days confirming if e-billing has been activated or cancelled.
12. You can opt out of e-billing at any time. Requests to opt out of e-billing must be made via My Account or by email to [council.tax@iow.gov.uk](mailto:council.tax@iow.gov.uk). Following a request to opt out of e-billing, bills will revert to being sent by post within 5 working days of your request being received.
13. It is your responsibility to notify the Council Tax department of any reason or change in circumstances that may result in you not being able to access your e-bill. Any change in circumstances including updating your e-billing email address must be sent to [council.tax@iow.gov.uk](mailto:council.tax@iow.gov.uk).
14. The Isle of Wight Council is not responsible for email notifications being directed to a spam folder or another folder by your email provider which may result in a notification being missed.
15. I declare the information provided is a true and accurate record and give permission for the Isle of Wight Council to issue Council Tax bills electronically.
16. The Isle of Wight Council reserves the right to change the method your e-bill is made available for you to view. Any changes to this service will be notified in advance.