



### Meeting of the Ryde Town Board of Directors

Held on Thursday 14 MAY 2024 at 9am – 1pm

Present	In Attendance
Steven Holbrook - Chair	Allan Bridges
Carol Jaye	Lisa Dyer
David Redrup	Pete Fellows
James Hinton	Ann Barber
Karen Lucioni	Liz Edmunds Lamb
Lisa Gagliani	Ilze Van Der Merwe
Phil Jordan	
Rachael Randall	
Richard May	

Item		ACTION
1.	<b>Apologies for Absence</b>  Bob Seeley Donna Jones Geoff Underwood Louise Dandy Luke Kerr – joining online Trevor Nicholas  Unfortunately, due to technical issues Luke was unable to join virtually.	<b>Guests</b> Alex Minns Chris Ward Colin Rowland
2.	<b>Declarations of Interest</b> Rachael Randall - any matters relating to Solent Partners, as their Chair. Steve Holbrook – Chamber of Commerce No other declarations were provided.	

3.	<b>Code of Conduct</b> Members were reminded that The Code of Conduct and Register of Interests need to be completed and updated if there are any changes in circumstances. Copies will be sent to members who are yet to complete the forms.	LD
4.	<b>Introductions</b> The Chair asked the Board to introduce themselves, to understand each individual's motivations, skills and passions.	
5.	<b>Calendar of Meetings</b> It was raised that there is a large volume of work and decisions that need taking before the 01 August 2024. To enable work to continue and decisions to be made it was agreed that: <ul style="list-style-type: none"><li>• Meetings would be on Friday mornings and Outlook invitations sent</li><li>• Decisions could be made via email and ratified at meetings</li><li>• The next meeting will be held on the 07 June 2024 if meeting space is available</li><li>• A Branding, Marketing and Communication Task and Finish Group to be set up via email and ratified at the next meeting</li></ul>	
6.	<b>To agree the Notes of the Previous Meeting</b> The minutes of the meeting held in the 28 March 2024 were agreed.	
7	<b>Community Engagement Strategy Update</b> Concerns were raised regarding: <ul style="list-style-type: none"><li>• The short timescale</li><li>• Residents responding multiple times – Solutions including limiting email addresses and house number / postcode tracking were discussed.</li><li>• It was agreed that community groups delivering consultation on behalf of the town board would be fully briefed before consultation commenced</li><li>• It was agreed to look into solutions to restrict multiple responses and report back</li></ul> <b>It was agreed that the Community Engagement Strategy be approved.</b>	AB

8	<p><b>Project Evaluation Matrix</b></p> <p>It was agreed to look into a variety of evaluation tools and report back at the next meeting.</p> <p>Pete Fellows raised that if the board were to accept bids from the community there needs to be a clear process for inviting and evaluating projects.</p> <p>It was raised that Solent Partners already had a process for assessing bids that they may share with the board.</p> <p>Lisa Dyer raised that the guidance detailed a list of preapproved interventions from DHLUC that didn't require evaluation or a business case. She would share the guidance with members.</p>	<p>LD</p> <p>PF/AB</p> <p>AB</p> <p>LD</p>
9	<p><b>Duration of Appointment</b></p> <p>It was confirmed that all members remain members for the term of the board unless</p> <ul style="list-style-type: none"> <li>• Their membership is role specific and they are no longer in office i.e MP, Mayor, IWC Councillors, Police and Crime Commissioner</li> <li>• A member resigns</li> <li>• A member becomes disqualified as stated in the Board Terms of reference</li> </ul> <p>The Chair confirmed that there had been some issues regarding the IWC representatives but in accordance with the rules stated in the Town Board's Terms of Reference the board membership was fully compliant and any changes to membership would need to be approved by the Chair.</p>	
10	<p><b>Approval of the Service Level Agreement</b></p> <p>The Service level Agreement with Ryde Town Council was agreed until the 01 Sep 2024. It was agreed to review the SLA in August once the 1-3 year and 10 year plans had been submitted as members would have a clearer idea of what is required going forward</p>	
11	<p><b>Informal Discussion</b></p> <p>i. <b>Governance:</b> Ryde Town Clerk assured members that governance arrangements were now being worked on and that these would be ready for agreement in upcoming meetings.</p> <p>A scheme of Delegation to be drawn up to allow the Interim Programme Manager to utilise resources and make</p>	<p>AB</p>

	<p>operational decisions.</p> <p>A structure of working groups to be considered and presented at the next meeting.</p> <p><b>ii. Investment Priorities and Key Projects</b></p> <p>Board members were asked to outline their investment priorities.</p> <p>Steven Holbrook</p> <ul style="list-style-type: none"><li>• Steven felt the board's priorities should be to ensure all projects undertaken by the board should be financially sustainable to ensure they are sustainable after the 10 year funding period.</li><li>• He was keen to invest in Sports facilities and generating income from shop rental and housing to fund wider projects.</li><li>• Regenerating the High Street</li><li>• Creating a trust to facilitate the purchase of property</li><li>• Ice Rink</li><li>• Nicholson Rd</li><li>• Former Barclays Bank building</li></ul> <p>James Hinton</p> <ul style="list-style-type: none"><li>• James agreed with Steve that projects should be balanced to ensure money is recycled and projects are sustainable.</li><li>• Former Ice Rink building</li><li>• Smallbrook Stadium and surrounding area</li><li>• Ryde Town Hall</li></ul> <p>David Redrup</p> <ul style="list-style-type: none"><li>• Housing</li><li>• Training and skills</li></ul> <p>Rachal Randall</p> <ul style="list-style-type: none"><li>• Business engagement</li><li>• Transport</li><li>• Skills</li><li>• The former Barclays Bank building</li><li>• The former Royal York building</li></ul> <p>Phil Jordan</p> <ul style="list-style-type: none"><li>• Nicholson Road</li><li>• The former Ice Rink Building</li><li>• Ryde Town Hall</li><li>• The Pier and Esplanade</li><li>• Supporting Businesses</li><li>• Improved public facilities</li></ul>	AB
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<p>Lisa Gagliani</p> <ul style="list-style-type: none"><li>• Engaging and supporting local businesses</li><li>• Supporting local charitable organisations</li></ul> <p>Trevor Nichols – via email</p> <ul style="list-style-type: none"><li>• Affordable housing and housing support</li><li>• Improving the Public Realm</li><li>• Royal York</li><li>• The former Ice Rink building</li><li>• Ryde Town Hall</li></ul> <p>Richard May</p> <ul style="list-style-type: none"><li>• Children, families and Young People – to ensure Ryde is attractive for families encouraging families to stay and relocate to Ryde</li><li>• Additional and improved play parks and sports facilities</li><li>• Working with local organisations to support their ambitions</li><li>• Employment of a Business Development Officer for Ryde</li><li>• Promoting Ryde as a destination – improving local facilities and the tourist offer</li></ul> <p>Carole Jaye</p> <ul style="list-style-type: none"><li>• Affordable housing</li><li>• Redevelopment of the St Mary’s Convent site</li><li>• Skills and training ensuring opportunities for young people</li></ul> <p>Karen Lucioni</p> <ul style="list-style-type: none"><li>• Improving the night time economy</li><li>• A Women’s Charter</li><li>• New Sports facilities</li><li>• Improved skatepark</li><li>• CCTV</li><li>• Reducing isolation</li></ul> <p><b>iii. Marketing and Branding</b></p> <p>It was agreed that a marketing and branding and communications working group be set up as soon as possible – Allan to email all members to see who would be interested in joining.</p>	<p>AB</p>
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11	<p><b>Any other business</b></p> <p>James Hinton asked if there were any objections to him approaching some national businesses if they had any interest in investing in Ryde.</p> <p>There were no objections.</p> <p>Peter Fellows raised that a timetable needed to draw up as soon as possible detailing milestones to ensure all deadlines are hit.</p> <p>A meeting to be arranged with the Section 151 Officer or representative to ensure all financial compliance is being met and define how finances are managed.</p>	<p>LD/AB/PF</p> <p>AB/PF</p>

**Meeting closed at 12.26pm**