

## **Isle of Wight SEND Partnership Board**

### **Terms of Reference (May 2025)**

#### **1. Vision**

Our vision is that every child and young person with SEND is supported to engage in learning and has an educational experience that inspires them, enables them to nurture their talents, and provides a solid foundation for a happy and fulfilling life.

#### **2. Purpose of the SEND Partnership Board**

The Board will seek to ensure that:

- Children, young people, parents and carers are listened to and engaged in the design and delivery of strategies, services and the support provided to them. Parents and carers should feel that they are at the centre of the team supporting their child, and their views and unique knowledge is essential to all professional decision-making.
- Board participants commit to trusting relationships and partnerships built on equity and respect. Participants will behave with empathy and kindness and communicate in a timely way that is open and transparent. Arrangements will be accessible and participation representative of the diverse communities we represent and serve.
- There is clear and comprehensive information about children and young people's needs and their outcomes. The Board will need to receive reports which present and analyse quality assurance findings, data and the views of children, young people and parents.
- The whole system, with education, social care and health services at the core, works together and with families to understand and respond to children's needs in a coherent way, with each partner contributing to robust assessments, plans and funding arrangements, and monitoring the impact of their services and support.
- Local provision is continually improved so that parents and carers are confident that their children's education, health and social care needs can be met effectively and locally; it is focused on achieving the best possible outcomes for children and young people with SEND, by providing high quality and graduated support that is responsive to individual needs at the earliest opportunity, and which maximises young people's independence and

prepares them for successful adulthoods. Partner agencies will need to commission jointly to ensure that we have the right local provision.

- Assessment and provision is timely, high quality and delivered by well trained and supported professionals, who work effectively together and use evidence to inform their work, promote resilience and achieve positive outcomes for children and young people with SEND; services that cannot demonstrate this impact are re-provided or re-commissioned.

### **3. The Board will meet its objectives through the following ways of working:**

- The Board will centre its focus and start each meeting with evidence of the experience of children and young people.
- The Board will hold partners to account for meaningful engagement with children and young people with SEND and their families, seeking to ensure this is embedded in the culture of all SEND support and services, so that the needs and best interests of the child or young person are at the centre of professional practice and decision-making.
- Promote and support strong and effective working relationships between the organisations and sectors represented on the Board so that system leaders work effectively together and share resources in the best interests of children and young people with SEND.
- Take responsibility for the effective delivery of the Transforming SEND Programme, and that the Plan is developed and implemented in an effective, transparent and timely manner.
- Act as a sounding board for proposals and options to transform SEND support and services, providing support and challenge to partner agencies and the working groups delivering the actions in the plan.
- Help to unblock any barriers to the delivery of their plan within the sectors and organisations represented on the Board; help to provide solutions to complex issues and challenges in a timely and sustainable manner.
- Engage with relevant statutory and national organisations, such as the Department for Education, NASEN/Whole School SEND and the Council for Disabled Children, to identify leading practice that would support improvements to service quality and outcomes for children and young people with SEND.

- Acknowledge and celebrate successes so that the whole SEND system can learn from each other, build resilience, and ensure the sustainability of services; share and promote innovations across the partner organisations represented on the Board.
- When central government funding is insufficient to meet children and young people's needs, the Board will provide co-ordination of lobbying efforts for increased funding.

#### 4. Membership

Name	Role	Organisation
Ashley Whittaker	Strategic Director of Children's Services	Isle of Wight Council
Abigail Metcalfe	Voice of the young person	NHS Youth Forum
Adeline Gibbs	SEND Advisor (South East region)	NHS England
Akinsola Ogundiya	Paediatric SEND Lead/Special school lead	NHS England
Amie Cass	Admin Support	Isle of Wight Council
Amy Milford-Wood	Parent representative	Isle of Wight SEN Support
Anthony Harper	Deputy Director Children's Care	Hampshire and IOW Integrated Care Board
Cally Wareham	Cluster Lead for Children and Young People Services	CAMHS
Caroline Dreyer	LD Care Co-ordinator Central and West (IW) PCN	Newport Health Centre
Carly Bain	Service Manager Early Help & Family Hubs	Isle of Wight Council
Claire Collins	Autism Inclusion Matters IOW	Autism Inclusion Matters IOW
Daron Perkins	Service Manager LD operations	Isle of Wight Council
Cllr Debbie Andre	Councillor and Member of Children's Services Education and Skills Committee	Isle of Wight Council
Dominic Breen-Turner	GP	NHS England
Emma Meek	Senior Delivery Manager – Children's Care	Hampshire and IOW Integrated Care Board
Emma Morris	SENDIASS	SENDIASS
Freya Sadler	Parent representative	IOW SEN Support
Gayle Moir	Service Manager	SENDIASS (Isle of Wight)

Helen Figgins	Assistant Director of Childrens Services for Barnardos in Hampshire & the Isle of Wight	Barnardos
Jade Kennett	Service Manager - Strategic Development	Isle of Wight Council
Jo Dare	CEO	Youth Trust Isle of Wight
Julie Lambert	Post-16 Manager (Education and Inclusion)	Isle of Wight Council
Kate Evans	Information Analyst (Education and Inclusion)	Isle of Wight Council
Kathy Whitewood	Mental Health Support Team	Youth Trust
Kay Jones	Service Director for Children's Social Care	Isle of Wight Council
Laura Gaudion	Director of Adult Social Care Services	Isle of Wight Council
Lauren Wicks	Service Manager Operations	Isle of Wight Council
Mark McCurrie	SEND Consultant	Department for Education
Matthew Powell	Associate Director: Special Educational Needs and Disabilities / Designated Clinical Officer	Hampshire and Isle of Wight ICB
Naomi Carter	Service Director Education & Inclusion	Isle of Wight Council
Natalie Sheppard	Headteacher	Carisbrooke College
Cllr Paul Brading	Lead Member for Children's Services Chair of Children's Services Education and Skills Committee	Isle of Wight Council
Rachael Williams	Education and Inclusion Manager	Isle of Wight Council
Rachel Burden	Senior Transformation Manager	Hampshire and IOW Integrated Care Board
Cllr Richard Quigley	Member of Parliament - Isle of Wight (West)	
Ruth Hayles	Youth Justice Service	Isle of Wight Council
Samantha Rooney	Assistant Principal	Isle of Wight College

Sarah Beattie	Head of Portsmouth & Isle of Wight Probation Delivery Unit	HM Prison and Probation Service
Shelley Lewis	Head of All Age Continuing and Complex Care (Southampton) Interim Head of Integration and Quality	Integrated Commissioning Unit/ Southampton City Council NHS Hampshire and Isle of Wight
Sian Broome	Head of School	St Mary's Primary School
Steff Gleeson	Head of School	St George's School and St George's Studio
Simon Homes	Assistant Director for Practice Development Quality & Assurance Adult Social Care and Housing Needs	Isle of Wight Council
Representatives of the Parent Carer Forum		Parent Carer Forum

Substitution at Board meetings will be by exception only, as strategic leaders are expected to make this a priority.

Board members should declare at the start of any meeting any items under discussion which are of direct personal or professional interest. The Chair will determine whether or not any declaration necessitates exclusion for the whole or part of a meeting. At times the Board may consider sensitive or confidential items. Board members must respect confidentiality when requested to do so by the Chair.

## 5. Governance

The Board will be co-chaired by the Director of Children's Services at the Isle of Wight Council and the Deputy Director for Children's Care at the Integrated Care Board. In the absence of the Chairs, the members will elect a chairperson for that specific meeting.

The Board will have responsibility for programme governance and will hold the working groups to account for the delivery of the actions, benefits and outcomes identified in the transformation plan. The Board will be accountable to the Health and Care Partnership for the escalation of any partnership issues and for progress reports on the delivery of the transformation plan.

## **6. Meeting agendas and papers**

The Board will meet on a bi-monthly basis. The Chairs will agree the agenda for the meeting in consultation with Board members. The agenda and meeting papers will be circulated by email at least five working days in advance of the meeting. Minutes will be circulated ten working days after the meeting. Administrative support to the Board will be provided by the council.

## **7. Decision-making**

The SEND Partnership Board is not responsible for decision-making. Decisions will be made in accordance with the decision-making processes of the individual organisations represented on the Board. For example, for the Council this will be through the existing governance processes relating to children and young people (i.e. Committee structure), and for the Integrated Care Board this will be through the Integrated Assurance Committee.

## **8. Review**

The Board will keep its terms of reference under regular review. There will be a review of the terms of reference annually; the next review is due in April 2026.