

PERSON SPECIFICATION

JOB TITLE: Leisure Attendant (Heights and Medina Leisure Centre)

DEPARTMENT: 1Leisure

GRADE: 03

PREPARED BY: Claire Alchin

POST NO:

DATE: October 2019

E = ESSENTIAL D = DESIRABLE		SOURCE OF EVIDENCE - APPLICATION = A TEST = T INTERVIEW = I	
	1. EXPERIENCE, direct work experience, other relevant experience.	W =3	
D	Experience in working within a leisure centre environment		A
D	Experience of working with the general public		A
D	Experience in cash handling		A
	2. KNOWLEDGE, without which the job cannot be done effectively.	W =3	
D	Knowledge of Health & Safety Legislation		A/I
D	Knowledge of the leisure industry and trends		A/I
	3. SKILLS & ABILITIES, Essential/Capable of doing, Desirable/Able to train.	W =4	
E	Sympathetic approach to work, good communication and numerical and negotiating skills, able to respond to instruction		I
E	Good communication skills		I
E	Ability to work independently or as part of a team		A/I
	4. QUALIFICATIONS, TRAINING & EDUCATION, also identify training to be given.	W =5	
E	NARS / RLSS National Pool Lifeguard Qualification or equivalent		A
D	Broad General Education		A
D	First Aid at Work		A
	5. PERSONALITY, SOCIAL SKILLS, Relationships, thinking style, disposition.	W =4	
E	A confident personality with a flexible approach		I
E	Customer Care Focus		I
	6. OTHER FACTORS, Physical, Mobility, Availability, Conditions, etc.	W =4	
E	Flexible around working hours		I
D	Current driving licence		A
E	Must be fully able to perform the physical aspects of the role		A/I