

Isle of Wight Council

Job Description



Identifying Facts	
Title of Post: Group Fitness Instructor	
Directorate: Neighbourhoods	Post No: 45006152
Section: 1Leisure	Date: 25/10/18
Responsible to: Fitness Coordinator/Facility Manager	

Job Purpose

To ensure the smooth and efficient day to day running of Classes keeping them safe and operational at all times. To ensure the highest standard of customer care, health and hygiene are maintained at all times.

Major Tasks

1. Promote equality as an integral part of a role and treat everyone with fairness and dignity.
2. To develop and maintain a generic skill set that allows the Isle of Wight Council to employ your skills, abilities and experience across the Council and its formal partnerships as needed.
3. To instruct within the guidelines of your qualifications as directed by the Facility Manager.
4. To Safely set up and break down any equipment used for the classes within the recommended guidelines.
5. To ensure the health and safety rules of the facility are adhered to.
6. Maintain good customer service observation to ensure the safety of class participants.
7. To see that any equipment used is looked after and returned to appropriate storage areas.
8. To ensure qualification are kept up to date with attendance at training course as required.
9. To plan and create classes within the guidelines of your qualification
10. Smart appearance is essential at all times, wearing uniform, badge etc as supplied by 1leisure.
11. Ability to work to the standards of a quality management system.

12. Carry out designated duties in an efficient and cost effective manner.
13. The duties of the post will involve working during weekends, bank holidays and evenings.
14. Support the Facility Manager in achieving the aims and objectives of 1Leisure
15. Ensure 1Leisure , the Council and the Island achieve maximum benefit and publicity at all times.

Generic quality statement: The Isle of Wight Council expects that its staff will adhere to its policies and procedures. All members of staff are expected to be familiar with procedures and undertake appropriate activities to support their learning and development.

Safeguarding - The Isle of Wight Council is committed to safeguarding and promoting the welfare of children and vulnerable adults and operates stringent safer recruitment practices.

Diversity and Equality - All employees are expected to treat others with dignity and respect.

Health and Safety - The Isle of Wight Council has a duty to protect employees and all employees have a duty to protect themselves and others from harm as far as is reasonably practicable.

Data Protection and ICT Security – All employees are required to ensure that any information or data collected or input in to a council system complies with the standards set out and any associated processes that are specific to an area of work.

This job description is correct as at the date given above. In consultation with the postholder it is liable to variation by management to reflect or anticipate changes to the job. As a term of employment the postholder may be required to undertake other duties in this post or, following consultation, any other post in any of the Isle of Wight Council's Directorates.