

## JOB SUMMARY

<b>Post Title</b>	<b>Public Health partnerships and projects manager</b>						
<b>Job Family</b>	Partnership, Commissioning and Contracts	<b>Pay Range</b>	12	<b>Line Manager to others?</b>	Yes /No	<b>Role profile ref</b>	PCC12
<b>Service Area</b>	Public Health						
<b>Line Manager</b>	Service manager						
<b>Location</b>	Agile/County Hall in Newport, home and where it is appropriate to work. The role is based at County Hall in Newport where a flexible working policy is in place. occasional travel to the Hampshire County Council offices in Winchester is also required.						

<p><b>Job Purpose</b></p> <p>Develop, implement, commission, deliver &amp; performance manage a range of Public Health programmes and projects across the Isle of Wight to address national and local Public Health priorities.</p> <p>Provide specialist support to professional groups and organisations and other key stakeholders to ensure there is a co-ordinated and evidence-based approach to, programme/project implementation and delivery.</p>
<p><b>Job Context (key outputs of team / role to provide some specific examples of role profile accountabilities)</b></p> <ul style="list-style-type: none"> <li>• To contribute to the development, delivery and evaluation of business plans and project action plans in public health.</li> <li>• To lead and contribute to service development and redesign for specific areas of public health to increase clinical and cost effectiveness and drive continuous quality improvement.</li> <li>• To generate and apply insight data to inform the development of targeted interventions with communities at high risk of poorer outcomes to reduce inequalities. Contribute to needs assessments, public consultation and equity audits.</li> <li>• To develop evidence-based outcomes measures to be able to monitor, evaluate and report on the performance of public health programmes/projects and key public health outcomes against targets, indicators and feedback.</li> <li>• To manage, develop and sustain key working relationships across a number of organisations, providing specialist input to a range of partnerships in order to facilitate collaborative working with commissioners, providers, private sector, voluntary sector stakeholders and community groups.</li> <li>• Identify local public health priorities and develop the action plans, policies and strategies to meet these priorities.</li> <li>• To allocate and manage resources, including budgets, for specific public health programmes and projects.</li> <li>• To contribute to public health training, including public health training for apprentices and practitioners who have a public health focus to their jobs, and for multi-agency, community-based training events to promote and support the delivery of public health initiatives and programmes.</li> <li>• To deputise for the Public Health Principal as required.</li> <li>•</li> </ul>

<b>Knowledge, Skills and Experience</b>			
<b>Role Profile requirements.</b>	<b>Job specific examples.</b> (if left blank refer to left hand column)	<b>Essential</b>	<b>Desirable</b>
Substantial relevant experience of the service area / profession, with evidence of specialist knowledge and work responsibilities appropriate to the role.	Substantial knowledge in the public health areas relevant to the role.	<b>E</b>	
Authoritative knowledge of relevant systems, policies, processes, regulations, professional guidelines and legislation relevant to the specialist work area.	Good understanding of the wider determinants of health and inequalities and current policy relevant to public health.	<b>E</b>	
Excellent knowledge of service / profession and interrelationships with other services and departments and of wider sector / external influences / developments.	Excellent communication, presentation and interpersonal skills, with the ability to use effective influencing and negotiation skills in and beyond own organisation.	<b>E</b>	
Good ICT skills including Microsoft applications and specialist systems.		<b>E</b>	
Excellent communication, interpersonal and negotiation skills with a proven ability to build relationships, engage effectively and influence customers, partners and	Evidence of ability to build effective relationships and credibility with a wide range of professional groups and organisations.	<b>E</b>	

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stakeholders, in complex situations.			
Proven research skills demonstrating evidence of the ability to gather, co-ordinate and interpret information effectively.			<b>D</b>
Proven analysis and evaluation skills, demonstrating the ability to identify, interpret and diagnose complex problems/issues and develop effective solutions.	Ability to understand complex data and present highly complex data clearly and concisely to audiences of all capabilities and attitudes. Understanding of evidence-based practice and research methods.		<b>D</b>
Experience of partnership working and representing the organisation externally.	Experience of collaborative multi-agency/multi-disciplinary working and ability to engage and work with peoples at all levels, including harder-to-reach communities.	<b>E</b>	
Excellent planning and organisational skills, to manage a range of complex activities with proven ability to prioritise and co-ordinate workloads, monitor and evaluate work, to ensure deadlines are achieved.	Evidence of developing, delivering and managing programmes to improve people's lives and communities, including multiagency partnership working & public and practitioner involvement, within agreed timescales and resources.	<b>E</b>	
Good literacy and numeracy skills, significant experience of writing reports, specifications and agreements.	Ability to analyse and report on the performance of public health programmes and projects.	<b>E</b>	
Experience of financial processing and / or budget management.	Allocate and manage resources, including budgets, for specific programmes and projects.		<b>D</b>
Experience of setting standards and measures to manage performance.	Experience of, implementing health or health related strategies and policies, project managing programmes and managing and facilitating change.		<b>D</b>
Experience of managing projects.	Experience of determining project related targets and monitoring activity, timelines and maintaining projects within budgets.	<b>E</b>	
<b>Qualifications</b>			
<b>Role Profile requirements.</b>	<b>Job specific examples.</b> (if left blank refer to left hand column)	<b>Essential</b>	<b>Desirable</b>
Educated to degree level or equivalent standard/experience in a relevant subject	Educated to degree level in a relevant field	<b>E</b>	
	Educated to Master's degree level in a relevant field		<b>D</b>
Relevant professional qualification.	. Hold professional registration appropriate to the portfolio area		<b>D</b>
May require relevant certifications including evidence of fluency in English language.	GCSE Maths and English at C or above	<b>E</b>	
<b>Other Requirements</b>			
<b>Organisation Structure (optional)</b>			