

## JOB SUMMARY

<b>Post Title</b>	<b>Team Manager - Approved Mental Health Professional (AMHP)</b>						
<b>Job Family</b>	Service Delivery	<b>Pay Range</b>	13	<b>Line Manager to others?</b>	Yes	<b>Role profile ref</b>	SD13
<b>Service Area</b>	Adult Social Care – Mental Health Team						
<b>Line Manager</b>	Service Manager						
<b>Location</b>	County Hall / Working from Home						

<p><b>Job Purpose</b></p> <ul style="list-style-type: none"> <li>To manage the Approved Mental Health Professional 24 hr service.</li> <li>To implement policies/protocols to encase quality practice aligned to the Mental Health Act 1983.</li> <li>To develop robust links with multi- agencies to improve services.</li> <li>To support the development of the service with clear governance around all aspects of practice within the area of AMHP responsibilities.</li> </ul>			
<p><b>Job Context</b></p> <ul style="list-style-type: none"> <li>To undertake the functions of an Approved Mental Health Professional as set out in the Mental Health Act 1983 and amended 2007.</li> <li>Good understanding of the interface between the MHA &amp; the MCA</li> <li>To develop strong governance with the AMHP service including data analysis</li> <li>To write and implement polices to support working under the MHA</li> <li>Support AMHP colleagues by ensuring regular AMHP supervision</li> <li>Lead in integrated working with agency partners</li> <li>Lead in Professional training opportunities for AMHPs and trainees</li> </ul>			
<b>Knowledge, Skills and Experience</b>			
<b>Role Profile requirements.</b>	<b>Job specific examples.</b>	<b>Essential</b>	<b>Desirable</b>
Proven ability to influence based on facts and evidence, a range of audiences with differing competence and abilities. Ability to communicate one to one and with specific client groups.	The post holder will have proven experience in working in a highly stressful environment and will be required to make decisions with proven rational.  Representing the person being assessed under the MHA, while making implementing positive changes to improve their experience with other agencies or the MHA pathway.	<b>E</b>	
Significant relevant experience managing service delivery in a similar environment, with expert knowledge of the service area, local authority and wider sector / external influences.	Post holder will have substantial experience practicing as an AMHP. Experience in supervising AMHPs.		<b>D</b>
Strong and demonstrably effective communication, interpersonal and presentation skills. Ability to understand and explain complex information to a range of audiences. Proven ability to negotiate with,	Post holder will on occasions need to respond to pressures in a busy and fast paced environment, be able to demonstrate an understanding of the political sensitivities of any situation, be	<b>E</b>	

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persuade and influence others in complex or politically sensitive situations.	able to communicate clearly, challenge and negotiate effectively.		
Good ICT skills including both standard Microsoft applications and specialist systems.	The post holder is required to access a variety of ICT systems such as Paris, and Microsoft etc and will need to demonstrate a commensurate level of skill applicable to the post.		<b>D</b>
Expert knowledge of the specialist work area and relevant legislation, regulations, processes, systems, procedures and standards. Wide reaching knowledge of other areas of the authority relevant to the service and of wider sector / external influences.  Experience of contributing to the design and development of procedures and practices.	The post holder will need to demonstrate an understanding of all aspect's legalisation relating to the Mental Health Act 1983, as well as other areas of the law that support the persons wellbeing. The post holder will be expected to contribute to the development of the AMHP service by writing and implementing policies & protocols.  The post holder will be required to lead on the development of the team and show a drive to work with other organisations to instil integration.	<b>E</b>	
Proven ability to manage, develop and motivate a team of professional qualified staff and support staff. In addition, budgetary management and financial assessment skills and contract management experience. Experience of representing the work area in a professional / legal capacity.	The post holder will lead on a programme of continual development and improvement, supporting and motivating staff to meet high standards of practice and service delivery. The post holder will ensure that annual appraisal, development plans and supervision support of staff is implemented as per departmental guidelines ensuring staff have access to high quality training opportunities.  The post holder will have an in-depth knowledge and complexities of the Mental Health Act, Code of Practice as well as all other legal Acts that are aligned to AMHP practice.	<b>E</b>	
Strategic planning and organisational skills, with proven ability to prioritise and co-ordinate workloads, monitor and evaluate work, to ensure deadlines are met.	The post holder will contribute to departmental strategic planning initiatives relating to the prevention agenda. The post holder will directly oversee the performance of the team applying scrutiny to reports, audit and quality assurance approaches as required.		<b>D</b>
Experience of multi-disciplinary and partnership working, and awareness of the issues involved. Experience of chairing meetings and leading working groups.	The post holder will lead on, and oversee multi-agency meetings including Safeguarding, MARM meetings, Best Interest Meetings and other meetings as required to maintain high quality service delivery.		<b>D</b>
Excellent planning and organisational skills to manage a complex multiple workload, prioritise and set deadlines	The post holder will need to prioritise cases and allocate effectively		<b>D</b>

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and cope with conflicting and changing demands.			
<b>Qualifications</b>			
<b>Role Profile requirements.</b>	<b>Job specific examples.</b>	<b>Essential</b>	<b>Desirable</b>
Required relevant certifications including evidence of fluency in English language.	Post holder is required to hold a relevant social work qualification and regulatory registration. AMHP qualification	<b>E</b>	
Educated to degree standard or equivalent.	As above.	<b>E</b>	
Relevant professional / vocational qualification	As above.	<b>E</b>	
<b>Other Requirements: Car driver essential and requirement to have access to own car.</b>			