

## PRIVACY NOTICE – Housing Standards and Empty Properties

### Using your personal information

Personal information which is gained during any investigations in regard to enquiries or complaints about housing, is required for the purpose of housing standards regulation under the Housing Act 2004. The Isle of Wight council's Data Protection Officer is Helen Miles and can be contacted by email to [information@iow.gov.uk](mailto:information@iow.gov.uk) or by letter to County Hall, High Street, Newport, IW PO30 1UD.

- i. We may share your information with the agencies listed below \* for the purposes of establishing relevant factual information in regard to property ownership and responsibility, as well as collating appropriate information about the use, development and condition of the property, and the occupation of it. This is in order to establish whether the council needs to consider taking further enforcement action, and to also consider whether any offences have taken place, by virtue of Parts 1, 2, 3, 4 and 7 Housing Act 2004
- ii. We may share your information with other departments of the Council for the recovery of any debts to the council, or to assist with any legitimate regulatory purpose carried out by the council in relation to the property or occupation in question.
- iii. Upon undertaking certain enforcement action, we are required under the Local Land Charges Act 1975, and the Local Land Charges Rules 1977 to enter prescribed information on to a register that is available for inspection by members of the public. Additionally, should the council decide that any activities by a landlord or agent meet the threshold, we may share your information with a national database pertaining to rogue landlords.
- iv. We will not disclose any information to any other organisation except to help prevent fraud or if required to do so by law.
- v. Your personal details will only be held as long as is needed for this purpose, and in accordance with our Retention Policy.
- vi. For further details on how your information is used; how we maintain the security of your information; and your rights, including how to access information we hold on you, and how to complain if you have any concerns about how your personal details are processed, please visit [www.iwight.com](http://www.iwight.com) or email information @iow.gov.uk.

***\*Police, Isle of Wight Council Revenue and Benefits, Building Control, Fire and Rescue Service, Environmental Health, adults and children's Social Services, Health and Safety Executive and other Local Housing Authorities.***