

# Notice of application to licence a House in Multiple Occupation or application of selective licensing of Other Residential Accommodation

The Housing Act 2004 requires the applicant for a licence under Parts 2 and 3 of the Act to let certain persons know in writing that this application is being made or give them a copy of it.

A) I (full name).....  
of (home / business address).....  
.....  
Telephone.....Email.....

B) Give notice to (full name).....  
of (home / business address).....  
.....

that;

C) An application under (Part 2 / Part 3 (delete as appropriate, see notes below))  
of the Housing Act 2004 is being made

D) to the Isle of Wight Council, Housing Renewal Section, 7 High Street,  
Newport, Isle of Wight, PO30 1SS

E) in respect of (address of the property to be licensed).....  
.....  
.....

F) Proposed Licence holder (if not the person in A) above); (full name)...  
.....  
of (home / business address).....  
.....  
Telephone.....Email.....

G) The date the application will be submitted is.....

Signed.....  
(full name in capitals).....  
Date.....

Notes;

Part 2, Housing Act 2004 relates to Licensing of Houses in Multiple Occupation,  
Part 3, Housing Act 2004 relates to Selective Licensing of Other Residential Accommodation.

\*The persons who should be notified are; i) Any mortgagee of the property, ii) Any owner of the property to which the application relates (if that is not you) i.e. the freeholder and any head lessees who are known to you, iii) Any other person who is a tenant or long leaseholder of the property or any part of it (including any flat) who is known to you other than a statutory tenant or other tenant whose lease or tenancy is for less than three years (including a periodic tenancy), iv) The proposed licence holder (If that is not you), v) The proposed managing agent (if any) (if that is not you), vi) Any person who has agreed that he/she will be bound by any condition or conditions in a licence if granted.