

Reference: **10384/00/004**

Topic: **Project Update**

Meeting Date **3rd November 2015**

Date of issue: 3rd November 2015

Those present: Sean Newton – IOWC
Tim Light – Owners Rep
John Waters – BCTQ
Dave Williams – BCTQ
Tim Hope - BCTQ

Minutes issued to:
Attendees

Agenda

1. Outstanding actions from last meeting
2. Project Update
3. Review of Current Program
4. AOB
5. Date for next Telephone Conference

1 Outstanding actions from last meeting

JW advised that the only action outstanding from the last meeting was arranging an update meeting with the key stake holders. In particular it was felt that a meeting with the Cowes Harbour Master would be beneficial to discuss the progress of the project and the conceptual design.

2 Project Update

JW discussed the current stage of the project. The IOWC had now issued the ITT to all prospective ship yards. SN advised that the Draft Contract had also been issued and sent out to the yards. JW discussed the questions that had been received from the yards regarding the Technical Specification and all questions that had been sent through had been answered. The project was still on track according to the project plan.

3 Review of Current Program

TL suggested that the time allowed for the tender evaluation and visits to the top 3 yards etc. could be reduced. It was felt that if this could be shortened then the issue of the letter of intent date could be pushed back which would allow the selected ship yard more time to develop the technical drawings and build the vessel.

TL also discussed what work could be started by the chosen yard upon receipt of the letter of intent. It was felt if the initial design/drawing work could commence, at that stage, then this may also help to increase the time available for the build of the vessel.

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It was agreed by all that the time scales for the following tasks on the project plan could be amended:

- Tender Evaluation (on an individual basis) to now commence on w/c 30th November 2015
- Tender Evaluation (on a group basis) to now commence on w/c 7th December 2015
- Visits/ Discussions/ Presentations to now commence on w/c 14th December 2015
- Issue of Letter of Intent w/c 21st December
- Contract award 10 days after issue of Letter of Intent (31st December 2015)

[REDACTED]

4 AOB

SN gave an update on the slipway and chain repositioning works. He discussed that the chosen contractors were currently working on the proposal of works which would be submitted shortly. It is estimated that the works will take around 4 weeks to complete. SN went on to explain that the works would be carried out just prior to the delivery of the new chain ferry to Cowes. It was also mentioned that the existing chain ferry would not be removed from Cowes Harbour until the new ferry had been officially accepted by the IOWC and in full operation.

JW asked what method was used by the IOWC for reviewing and marking the ITT document returned by the potential yards. SN gave a brief over view on how the marking system worked. It was agreed that SN would send through the marking method and scoring system for review prior to evaluations of the ITTs.

[REDACTED]

TL requested that a copy of the final version of the ITT package including the draft contract and Technical Specification be sent to all involved with the ITT evaluation.

[REDACTED]

TH suggested that it might be beneficial to the chosen yard if the IOWC supplies a length of spare chain for them to use during the construction and commissioning of the vessel prior to delivery to Cowes. It was agreed this would be useful to the yard.

[REDACTED]

[REDACTED]

SN discussed the disposal of the existing floating bridge on delivery of the new ferry. It had previously been agreed that Trevor Heart could be contacted to discuss various options with the existing ferry.

[REDACTED]

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JW asked about the progress of fitting the depth gauges to the existing ferry to help avoid grounding issues. SN advised that the depth gauges were being fitted today (3/11/2015) and would send through the technical details of the equipment being fitted.

[REDACTED]

[REDACTED]

DAW discussed that the drawings for the chain drive wheel segments and guide wheels were progressing. He also advised that he would arrange a visit to the ferry to obtain the final dimensions required to complete the requested drawings.

[REDACTED]

TH raised the point of marketing plans for the new chain ferry. TL suggested using a similar style of advertising that had been used previously for the King Harry chain ferry. SN will review various options and will update everyone when it has been decided. SN will advise BCTQ if they require any 3D modelling of the conceptual design for publicity purposes.

5. Date of Next Meeting/Telecon – w/c 23rd November 2015 (Teleconference meeting) and Office meeting w/c 7th December 2015.