



Isle of Wight Community Safety Partnership **Terms of Reference updated 2017**

Purpose

The Isle of Wight Community Safety Partnership (CSP) is made up of Responsible Authority partners that by law must work together in partnership to reduce crime, disorder, substance misuse and reoffending. The Responsible partners are: Local Authority, Police, Fire and Rescue, Probation/, Community Rehabilitation Company and the Clinical Commissioning Group.

The Isle of Wight CSP is the statutorily required crime and disorder reduction partnership for the Unitary Authority area of the Isle of Wight.

The CSP is responsible for compliance with crime and disorder statutory duties and responsibilities:

- Crime and Disorder Act 1998 section 5 and 6
- Police and Justice Act 2006,
- Policing and Crime Act 2009.
- Domestic Violence crime and victims Act 2004 section 9 (Domestic Homicide review) Prevent Counter Terrorism and Security Act 2015

Objective

To reduce:

- Crime and disorder
- Anti-social behaviour,
- The fear of crime
- Reduce reoffending.

CSP Responsibilities

The CSP will have responsibility for:

- The Partnership preparing a strategic assessment every 12 months and agreeing priorities
- Using the Strategic Assessment to produce the annual Community Safety Strategy
- Committing resources from their organisation to support the delivery of the Community Safety Strategy which will be updated annually
- Ensuring delivery plans are in place and to support the strategic objectives and provide good value for money
- Receiving regular reports from the Drugs and Alcohol Board



- Setting clear objectives, targets and responsibilities for Sub Groups
- Ensuring there are clear communication between partners and all sub groups, certifying that information is shared with other partners and the community.
- Ensuring that partner organisations adopt section 17 of the Crime and Disorder Act 1998
- Carrying out a Homicide review following the death of a domestic violence victim
- Communicating and championing the work of the CSP within individual agencies.
- Ensuring that partnership organisations take responsibility for the provision of agreed data to the CSP for the strategic assessment and performance monitoring. And in line with the information sharing protocol.

Membership

Organisation	Role	Representative
Isle of Wight Council Staff and Elected Member	Responsible Authority	Regulatory and Community Safety Services Manager Portfolio Member for Community Safety and Public Protection
Hampshire Constabulary	Responsible Authority	Isle of Wight District Commander
Hampshire and IOW Fire and Rescue	Responsible Authority	Deputy Local Senior Officer
Hampshire and IOW Community Rehabilitation Company	Responsible Authority	Operations Manager
Hampshire and IOW National Probation Service	Responsible Authority	Operations Manager
IOW Clinical Commissioning Group	Responsible Authority	

The partnership will invite additional members from other agencies to attend depending on priorities and the requirements of the strategic plan.

Organisation	Role	Representative
Registered Social Housing Provider	Additional Member	Senior Manager from
Public Health	Additional Member	Director of Public Health
Mental Health	Additional Member	
IOW NHS Secondary Care	Additional Member	Deputy Director of Nursing
Voluntary sector representative	Additional member	Dependant on subject area



Chair

The Chair and Vice Chair are elected annually by the Members of the CSP at the first meeting of the calendar year.

The Chair will be expected to represent the CSP at events where appropriate.

The Chair will ensure that new representatives of members have an induction process, which ensures they understand the roles and responsibilities and terms of reference and the role that their organisation has agreed to play in the delivery of the CSP strategy. The Community Safety team will take responsibility for this.

In the absence of the Chair and Vice Chair, the members may appoint a temporary chair for the meeting.

Substitute Members

In order to ensure representation at meetings, substitute members will be permitted, but only a nominated and agreed deputy, as agreed by the Chair.

Scrutiny

The Isle of Wight Health and Adult Social Care Scrutiny Sub - committee will scrutinise the CSP annually.

Decision making

Decision making will be arrived at by consensus of the members with a casting vote by the Chair.

Frequency of meetings

The CSP will meet three times a year, one meeting a year will be held in public.

An extraordinary meeting may be called to consider a Domestic Homicide review.

Sub groups

Sub groups will be formed to reflect the priorities as set out in the strategic assessment and strategy.

The CSP will oversee the work of the subgroups and may appoint a chair to each group.

The chairs of the sub group are expected to provide reports at the bi annual meetings and also to provide information to the Community Safety team to communicate to the CSP.

Task and finish groups will be set up as and when required.



Communication

The CSP has a communications strategy to meet all communication needs.

Each partner has a responsibility to cascade information through their own agencies appropriately.

CSP minutes will be circulated and posted on the IOW website.

Structure

The CSP will have close links with the following: (co-operate with and keep informed)

- The Office of the Police Crime Commissioner
- The Health and Well Being Board
- Local Safeguarding Boards
- The Criminal Justice Board
- The Youth Offending Board

Plus other key partnerships to ensure that joint working can reduce crime and disorder on the Island.

Review

Terms of Reference will be reviewed every 2 years.